

MM Cell, BSNL Corporate office,  
2<sup>nd</sup> Floor, Bharat Sanchar Bhawan,  
Janpath, New Delhi -110 001.  
Email ID : bhagwatiprasad@bsnl.co.in



**भारत संचार निगम लिमिटेड**  
(भारत सरकार का उपक्रम)  
**BHARAT SANCHAR NIGAM LIMITED**  
(A Govt. of India Enterprise)

(Through BSNL Intranet only)

No BSNLCO-MMT/12(12)/1/2021-MMT

13  
Dated: 12/05/2022

To,

All CGMs, BSNL Circles/ Field Units

All CGMs/ PGMs/Sr. GMs /GMs of BSNL, Corporate Office

**Subject:- Changes with regard to provisions for Educational Orders on vendors .**

Ref: No. Chapter 13 of BSNL Procurement Manual 2012, revised in 2014.

With reference to the above cited subject, it is intimated that Management Committee of BSNL Board, vide its 448<sup>th</sup> meeting, has approved following changes w.r.t. guidelines for Educational Orders (EO) on vendors, under referred Chapter of BSNL Procurement Manual:

- a) Quantum of Educational Order for an item is increased from existing 2% to 5% of total requirement of that item in the concerned Financial Year.
- b) For centralized procurement items, if more than one application is received from vendors for an item, then first applicant shall be allotted 3% of overall limit, while an Educational Order for 2<sup>nd</sup> applicant shall be restricted to remaining 2%. If more than two applications are received remaining cases will be carried forward to next Financial Year's Educational Order allotment quota.
- c) For decentralized procurement items, Educational Order shall be allotted on first come first served basis upto 5% of Circle's total requirement of that item. If there is more than one case/vendor, then the EO quota of the nearby Circle may be leveraged, for considering placement of Educational Order.

- d) The financial limit of placing Educational Order on any vendor is increased to Rs.2.0 Crore, in view of enhancement of quantum of Educational Order.

This is for kind information and further necessary action for implementation of the aforesaid changes.

**AGM (MMT)**

Email ID:-bhagwatiprasad@bsnl.co.in

Mobile No.9412750222

Copy to :

1. CMD, BSNL Corporate Office, New Delhi
2. Director (CM)/, Director (Ent.)/ Director (HR)/ Director (CFA)/ Director (F) BSNL for favour of kind information.
3. BSNL website (under 'Procurement Policy') & BSNL Intranet Portal.
5. Office copy.